

# OCEAN FUTURE LAB

How do we want to live with the oceans?



An Initiative of the Federal Ministry of Education and Research

Science Year 2022  
**Participate!**

## OFL – Zoom Guide

Please do not forget to update your Zoom account to the latest version.

### Step 1: Sign in and activate your Zoom account

- Create your own account
  - To sign up for your own free account, visit the [Zoom sign-up page](#) and enter your email address. You will receive an email from Zoom (no-reply@zoom.us). In this email, click Activate Account.
- How to sign in to your Zoom account on the web
  - You can sign in to your Zoom account on the web at any time, at [www.zoom.us/signin](http://www.zoom.us/signin). Once you're logged in, use the panel on the left side to navigate the Zoom web portal. You can update your profile, schedule a meeting, edit your settings, and more.

### Step 2: Update your profile

- You can [update your profile](#) by adding a profile picture, set your time zone, update your password and more. To access your Zoom profile, sign in to the Zoom web portal and click Profile.
- **Please change your name accordingly**
  - Team members: Firstname\_Lastname\_T A/B/C/D/E/F/G
  - Expert-Mentors: Firstname\_Lastname\_Mentor
  - Speakers: Firstname\_Lastname\_Speaker
  - Mentors/Speaker: Firstname\_Lastname\_Mentor/Speaker
  - Participants: Firstname\_Lastname\_Participant
  - Participants joining a team: Firstname\_Lastname\_P A/B/C/D/E/F/G
  - IFAI team members: Firstname\_Lastname\_IFAI
  - Jury members: Firstname\_Lastname\_Jury

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*How do we want to live with the oceans?*

GEFÖRDERT VON  
Bundesministerium  
für Bildung  
und Forschung

DAM DEUTSCHE  
ALLIANCE  
MEERESFORSCHUNG

Deutsches  
Meeremuseum  
Stralsund

M Deutsches  
Schiffahrts  
Museum

THE INSTITUTE  
FOR ART AND  
INNOVATION

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## Step 3: Join a meeting

- There are many ways to [join a meeting](#), but the easiest way is to click the join link that the meeting host provided. You can also click Join in your Zoom client and enter the meeting ID. You may also be prompted for a meeting passcode, so keep the meeting invite information available.